Warner Robins ALC

Directorate of Contracting

Developing, Fielding, and Sustaining America's Aerospa

STREAMLINING SMALL BUSINESS COORDINATION

21 May 2002

Phil Gladney
WR-ALC/PKXD
DSN 468-5490
Phil.Gladney@robins.af.mil

U.S. AIR FORCE

Integrity - Service - Excellence

Overview

Overview
Current
R2M Option
Flowchart R2M
Schedule

- Current paper process
- Proposed electronic process using R2M
- Flowchart of R2M process
- Proposed schedule

Current Paper Process

Overview
Current
R2M Option
Flowchart R2M
Schedule

- Buyer/PCO hand signs paper DD 2579 and forwards to BC with paper attachments (PR, synopsis, PHR, J&A, SOO, etc)
- BC reviews, logs info into BC Tracking Database, hand signs DD 2579, adds documents and forwards to SBA
- SBA reviews, hand signs DD 2579 and forwards back to BC
- BC files a copy of documents in BC File Room, updates BC Tracking Database and forwards original, coordinated DD 2579 back to buyer
- Buyer files scanned documents in electronic contract file (CFD/R2M)

Proposed Process Using R2M

AFMC

Overview
Current
R2M Option
Flowchart R2M
Schedule

- **Buyer/PCO stores DD 2579 and attachments in electronic format within CFD/R2M (CFCC04 folder), electronically signs DD 2579 and forwards CFCC04 folder from within R2M to BC for coordination**
- **BC reviews electronic DD 2579 and attachments in R2M, logs info into BC Tracking Database, electronically signs DD 2579, adds any BC generated documents and forwards from within R2M to SBA for coordination**
- **SBA reviews electronic DD 2579 and attachments in R2M, electronically signs DD 2579 and forwards CFCC04 from within R2M back to BC**

BC Coordination Flowchart (R2M)

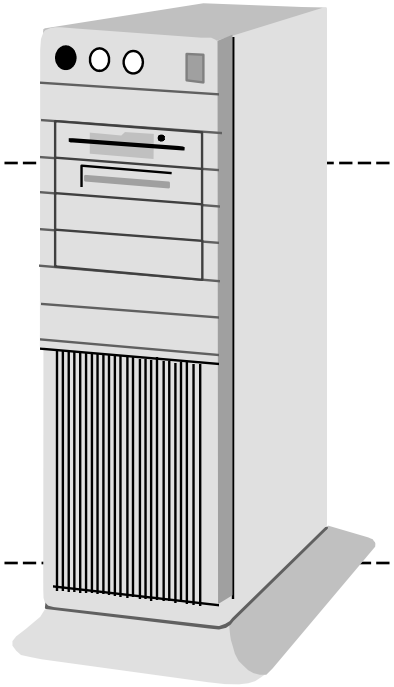
Overview
Current
R2M Option
Flowchart R2M
Schedule

Buyer/PC O

E-mail Notification from within R2M is optional

CFD/R2M Server

DD 2579 and attachments



Electronic Review & Signature

BC

Electronic Review & Signature

SBA

Electronic Review &

Proposed Schedule

Overview
Current
R2M Option
Flowchart R2M
Schedule

- **May/June**
  - **BC and SBA should be fully operational with electronic signature capability**
  - **All buyers may not have electronic signature capability by this time**
  - **We will begin testing of new process within LAK**
  - **BC has only agreed to test process**
  - **BC has not committed to implementation**